

Configuring work email on cell phone

Android Phone

Access ***setting menu***

Scroll down to ***Add account***

Select ***Microsoft Exchange***

You will get the following menu “***Configure exchange account in a few steps***”

Enter user name (network username)

Enter password (network password)

Tap NEXT

Domain\username

Password (enter your if needed)

Exchange server

Add check mark to secure connection (SSL)

Tab done

Continue tapping next until the setup process is complete

iApple

Setting up school email through iApple phone

Go to the Apple Mail

Select Exchange

In the Email field enter email address (ex: username@canutillo-isd.org)

Enter password in the password field

Description Exchange (by default)

Tab Next

Server name: **exchange1.canutillo-isd.org**

Domain: **canutillo-isd.org**

Tab Next and Save